UTAH HOMELESS MANAGEMENT INFORMATION SYSTEM PRIVACY POSTING

PLEASE READ CAREFULLY

THIS NOTICE DESCRIBES
HOW INFORMATION ABOUT YOU MAY BE USED

Homeless Veterans Fellowship asks for information about people who receive our services.

When we ask you for information about you and your family, we are entering it into a computer database called the Utah Homeless Management Information System (UHMIS). This system helps us keep track of your information. Some of the information is personal. This helps us improve services for people experiencing homelessness.

It is our duty to protect your personal information. We are required to follow the privacy practices in this Notice. You may request a copy of the notice from any UHMIS participating Agency.

How We May Use and Disclose Your Information

We only collect information that is needed to provide you services. We do not use or reveal your information without your written consent, except in certain situations. The situations are when required by our funders or by law, or for specific administrative or research purposes. These specific purposes are outlined in our policy.

We use this information for reports on homelessness and services.. Information that could be used to identify you will never be included in these reports.

If you have any questions about the use of your personal information or are concerned about your privacy or safety, please share your questions or concerns with staff. You may also ask for a copy and/or an explanation of the privacy policy.

If we need to collect any more information, you will be given a UHMIS Informed Consent form with more details. You must sign this form before we can use your information. You do not have to sign the form in order to receive services, with a few exceptions.

Participants' Rights

- Participants have the right to get services even if they choose **NOT** to take part in the UHMIS.
- Participants have the right to ask who has seen their information.
- Participants have the right to see their information and to change it if it's not correct. They must show documentation.

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